

Community Service Volunteer Performance Evaluation

Standard 12.2.4 Understand the obligations of civic-mindedness, including voting, being informed on civic issues, volunteering and performing public service, and serving in the military or alternative service.

The main purpose of the civics class is to teach you the basic working of the U.S. government, as well as address how to be an effective citizen within that system. A hallmark of American culture is volunteerism, and through this course you will engage in some type of volunteer work to aid your community and develop your own sense of social responsibility.

You will choose the type of community service you would like to engage in. Any organization helping your community, the environment, animal rights, schools, and your fellow citizens is generally okay. ***(Please remember to check your organization with me before you begin.)***

This community service requirement is **necessary to pass the class**. This requirement may be fulfilled anytime during the semester, but must be completed by _____. A total of **TEN** hours is required, along with the completion of the “Community Service” sheet detailing where you did your work, with whom, and signatures of your supervisors. (A business card and letterhead can also be used as proof of completing the assignment) Your ten hours must be split into a minimum of two days (You cannot do all ten hours on one day).

1. Choose a non-profit organization. If you need some ideas, check online at VolunteerMatch.org or dosomething.org. Enter your zip code for possibilities close to you. Please clear all organizations with me first.
2. Volunteer a total of 10 hours.
3. You must provide photographic evidence of you participating in your service.
4. The Volunteer Service Form must be filled out by a representative of the organization you are serving. Please also try to obtain a business card from them.
5. Once you have completed your service, you will type a report that includes the following:
 - a. Photographs
 - b. A typed, 500 word paper including:
 - The background and goals of your organization
 - Specific activities the organization carries out to meet its goals
 - A summary of the specific activities you participated in
 - An overall assessment of the experience explaining the positives and negatives. (Try to remember how you felt when you first heard about the assignment through its completion.)

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To be completed by a representative of the organization. Please complete this form in pen.

Volunteer's Name _____

Please rate the student on the following qualities of service:

Please check the appropriate comment

Personal Character	Not Reached	Reached	Exceeded
Reliability: being punctual and available when expected			
Attitude: being respectful and positive towards others			
Overall Accomplishments			
Performance: getting the job(s) done			
Effort: working in earnest with the goals set			
Mission			
Outreach: display knowledge and concern for those served			

Hours Served

Dates Served _____ Total Hours Served _____

Briefly describe how this individual aided your organization (Please Fill our or attach a letter)

Supervisors Name _____ Phone Number _____

Supervisors Signature _____ Date _____

Organization _____ E-mail _____